

PART II

GUIDANCE AND PROCEDURES

CHAPTER 5: MATERIAL ACQUISITION, REPAIR, AND DISTRIBUTION

5.1 GENERAL

Material acquisition and repair actions will be initiated based upon the most economical alternative. In general, repair of Not Ready For Issue (NRFI) assets will be the first option to support wholesale stock replenishment, with new item acquisition used to satisfy NRFI attrition and program requirements until desired levels are met.

5.2 ACQUISITION

Material designated for procurement may be identified via program planning documentation (for new requirements) or by Supply Demand Review (SDR) calculations/other less formal avenues as appropriate (for attrition replenishment). In either case, Program Offices are responsible for advising Inventory Managers (IMs) of anticipated NAVSEA material needs, whenever new program requirements are projected, in sufficient time to permit orderly and responsive procurements.

5.2.1 IM Acquisition Responsibilities

For in-service items, IMs will maintain visibility of production activities through upkeep of current contracts and related documentation as previously described. In addition, current stock status may be obtained by IMs via the PTAS NAVICP Master Item File (MIF) information retrieval. This retrieval is real time and may be used to access item management, technical or logistics data stored in the computer files at NAVICP. Each retrieval (designated by "PT" and then 2 alpha characters) defines a computer program that will draw down specific data from the MIF files. Requesters must input, through their terminal, varying file index keys (which correspond to specific data elements as defined in NAVSUP Pub 508 "Supply Management Program Standard Data Element Dictionary") to tailor retrieval outputs. An on-line version of NAVSUP Pub 508 is also available at <https://nvspmw1.fmso.navy.mil/dendict/dendict.nsf/>. PTAS retrievals may be used to provide current stock status information. Figure 22 contains a plain language title of Data Element Numbers (DENs) used in a PTAS retrieval. Appendix A is a general description of NAVICP computer files and associated "PT" series retrieval functions.

PROGRAM “AS” (DEN To English Title List) MIF Stock Status

| <u>DEN</u> | <u>DESCRIPTION</u> |
|-------------------|---|
| A001 | Activity Routing Identifier |
| A005 | Current System Recurring Maintenance Demand Observation |
| A006 | Current System Non-Recurring Demand Observation |
| A006A | Current Activity Recurring Demand Observation |
| A008B | Internal Due-In |
| A008W | Due-In From Maintenance (DFM) |
| A011 | System Backorder Quantity |
| A012 | On-hand Quantity |
| A012A | Purpose Code |
| A014 | Total Planned Requirement |
| A021A | Due-Out |
| A023 | Recurring Demand Forecast |
| A025 | Reorder Point Quantity |
| A028 | Unreconciled On-Hand Quantity |
| A028A | Unreconciled On-Hand Julian Date |
| A030 | Asset Balance Card Julian Date |
| B001 | Nonautomatic Action Code |
| B002 | Local Routing Code |
| B011A | Contract Procurement Lead time Forecast |
| B019 | Non-credited Group System Reorder Level |
| B021 | Non-credited Group System Order Quantity |
| B046A | Stop Date |
| B074 | Quarterly System Demand Forecast |
| C002B | Navy Item Control Number (NICN)/Permanent System Control Number |
| C003 | Cognizance Symbol |
| C003A | Material Control Code (MCC) |
| C003B | Special Material Identification Code (SMIC) |
| C003D | Logistics Reassignment-Gaining Inventory Manager's COG |
| C003E | Condition Code |
| C042 | Federal Supply Classification |
| D046D | National Item Identification Number |
| CNS | Change Notice Suspense Indicator |
| EDS | Effective Date Suspense Pending Indicator |

Figure 22

As previously noted, stock procurements of 2F and 2J cognizance COG items are placed by the NAVSEA Contracts Directorate to satisfy requirements generated by the appropriate Program Offices (reflecting IM inputs). 2S COG stock procurements, however, are awarded by the NAVICP Contracts Directorate in response to requirements received directly from the IM. Therefore, prior to initiating purchases, 2S COG IMs will need to assure availability of necessary funding at the NAVICP. Problems may arise if financial planning functions and execution responsibilities are not clearly defined. An early and clear distinction between funded and unfunded requirements must be made to allow adequate time for appropriate budget projections and requests.

IMs of NAVSEA material will work with the NAVICP Contracts Directorate and/or the applicable Program Office during the initiation of new or follow-on production contracts. IM responsibilities will include tracking specific data such as contract history (previous manufacturers, unit prices, contract performance assessments, etc.) as well as information concerning item identification such as National Stock Number (NSN) or Navy Item Control Number (NICN), the number of items required, their delivery dates and locations (if applicable), the type of packaging, any special marking, and shipping or other instructions.

As production commences, primary IM functions will shift to include tracking delivery schedules and may include forwarding shipping instructions for finished material. Generally, delivery locations will not be input to production contracts (i.e., contracts will specify "Free on Board [FOB] Origin") to allow the latitude necessary to meet emergent demands such as changes in overhaul locations/time frames or stockage objectives at Consolidated Stock Points (CSPs) or other activities. Paragraph 1.7.6 provides guidance on determining FOB provisions. Delivery instructions normally include the following:

- a. Manufacturer address or representative address.
- b. Contract reference.
- c. Quantity of material to be shipped (by nomenclature, NSN/NICN, part number, or other description).
- d. Shipping address.
- e. Marking instructions (i.e., equipment Identification, hull, ship's force or stock point representative, code, telephone).
- f. Priority/required delivery date.
- g. Tracking or Transportation Control Number.
- h. Transportation mode selection (if applicable).

5.3 REPAIR

In determining a projection of on-hand and expected due-in NRFI assets, the IM of NAVSEA material will need to address specific asset identification (by serial or registry number as applicable), location, and general condition in order to establish a detailed repair induction schedule for the execution period. Some NAVSEA material may be scheduled by the IM for automatic induction at participating Naval Shipyards or Warfare Centers. In these cases, activities will repair such equipment consistent with the urgency inherent in the assigned priority or by the date mutually agreed upon with the IM. If significant delays are encountered the repair facility is required to notify the IM, provide reasons for slippage, and negotiate a revised completion date.

5.3.1 IM Repair Responsibilities

Repair activity identification will necessitate that the IM review contract history as well as be aware of existing Basic Order Agreements (BOAs) and Project Orders/Work Requests to validate previous repair sources. For new systems, IMs will need to identify and/or validate the Original Equipment Manufacturer (OEM) or organic depot selection. Repair activity depot designation will be in accordance with the Joint Depot Maintenance (JDM) Program as reflected in the Depot Maintenance Interservice (DMI) process. Detailed guidance can be found in OPNAVINST 4790.14A (The Joint Depot Maintenance Regulations). Regardless of the repair source, the IM will normally maintain contact with current refit activities to support necessary daily management functions. For example, asset monitoring and tracking expected turn-ins, as described herein, will require consistent interaction with designated repair facilities. Generally, newly introduced or unique design material will be returned to the OEM for rework until such time as organic repair capability is established.

Designated Overhaul Points (DOPs) for NAVSEA material will generally be identified in the Master Repairable Item List (MRIL). The MRIL, as documented in NAVICP Instruction 4400.14 series, is a weekly electronic transmission that provides users, shippers and receivers of Navy-managed repairable components with current authorized disposition instructions for NRFI repairable assets. Specific DOP data may also be obtained via a PTDA (Option G) information retrieval inquiry. Figure 23 contains a plain language title of the DENs used in the PTDA (Option G).

Program "DA" OPTION G (DEN To English Title List) MIF DOP Data

| <u>DEN</u> | <u>DESCRIPTION</u> |
|-------------------|--|
| A001 | Activity Routing Identifier |
| A001D | Routing Identifier - To |
| A027 | Activity Sequence Code |
| B095 | DOP Maximum Induction Quantity |
| F016 | Designated Overhaul Point (DOP) |
| F016A/B | DOP Phase-In Date/Phase-Out Date |
| F016D | DOP Availability/Phase-Out/Collection-Point Indicator |
| F029 | DOP Support Factor |
| F054 | Depot Surveys During Current Quarter (DOP) |
| F055 | Depot Completion During Current Quarter (DOP) |
| F057 | DOP Repair Price |
| F057A | Repair Price Quantity |
| F058 | Negotiated Price Indicator |
| F059 | Shipping Code |
| F060 | Master Repair Item List (MRIL) Suppression Indicator |
| F061 | DOP In-Process Time |
| F063/A | DOP Workload Standard/ DOP Workload Standard Computation Indicator |
| F064 | DOP Repair Capability Code |
| F065 | DOP Prime Shop |
| F066 | Planned Capability Date |
| F067 | Preliminary Repair Contract Number |
| F067A/B | Supplementary Contract Number/Repair Contract Number (All) |
| F069 | Average Repair Price - GFM |
| F070 | Average Repair Price - CFM |
| F071 | Average Repair Price - Labor |
| F074A | Source of Repair Code |
| F076 | Depot Repair Cycle Time (DRCT) |
| F077 | DRCT Mean Absolute Deviation |
| F080 | Navy DRCT Goal |
| F085 | Repair Contract Quantity |
| F089 | DOP Repair Schedule Acceptance Time |
| F090 | DOP Repair Schedule Interval |
| F093 | Manually Assigned DOP Support Factor Indicator |
| F100 | Repair Contract Proposed Date |
| F00A/B | Repair Contract Award Date/Repair Contract Expiration Date |
| F106/A-G | Forecasted/Negotiated Repair Quantity (Quarters 1 - 8) |
| F106H | Date of Repair Forecast |
| F128 | Average Repair Price - Overhead |
| F146 | Deletion Indicator |
| L022 | Contract Line Item Number |

Figure 23

For some new material, the decision to choose either a commercial or government (organic) repair source will be a function of various technical, economic, and management considerations. The IM may be required to assist in establishing first-time organic or competitive commercial capabilities as described below.

If the Program Office desires and can justify, in accordance with JDM criteria, first-time organic repair (e.g. to eliminate commercial dependency and provide associated economic and technical benefits) the IM may be required to participate in the general steps required to support such a transition. Those steps include the following:

- a. Government activities that anticipate or possess requisite facilities, manpower, and workload capacity will be identified as potential candidates during the DMI process.

- b. Government activities must validate capability to support specified repair functions. Provision of sample NRFI material and existing technical documentation may be required to assist this analysis. If response is affirmative, the government repair facility will provide a list of additional tools, test equipment, or other material necessary to maintain ongoing repair functions.

- c. NAVSEA engineers will review, modify (as necessary), and approve support material requirements and prepare cost estimates. This material will subsequently be budgeted, procured, and delivered to the cognizant government facilities to initialize repair lines.

Prior to repair inductions, IMs will need to review Operation and Maintenance, Navy (O&MN) funding levels to determine if sufficient funds are available to complete designated projects. Current year repair accounts will generally be documented by each IM code. Inherent to this process is specific negotiation of funds necessary to accomplish required repair actions. For organic government activities, IMs should use historical cost schedules and any other pertinent data to budget for fixed price estimates. These values will be cited on subsequent repair authorization documents. For commercial activities, funding requirements will be defined and validated via communication with cognizant contracting organizations (i.e., Defense Contract Administration Management Service Areas (DCASMs), Supervisors of Shipbuilding (SUPSHIPS), and other Field Activities) as identified on existing BOAs.

Repair cost estimates will generally be obtained through "Open and Inspect" or similar pre-repair examinations as defined in the BOA. Prices can be negotiated once the extent of required repairs is identified. IMs may then be called upon to assist in the negotiations. Repair dollars in the current year are, by definition, identified and programmed in previous fiscal years. Therefore, if IM demand projections for maintenance requirements are inaccurate, current O&MN funds may not be sufficient to execute all desired repair actions. If that happens, IMs must coordinate with the Program Office to prioritize the list of desired repairs in mission, ship critical or other

designated sequence. For any significant deficits remaining after this process, the IM will need to document equipment identification, ship class, dollar amount required, and any amplifying information in order to attempt to reprogram current year funds to satisfy the requirement.

The following authorization documents are required to initiate and/or modify repair actions for existing commercial or organic repair vehicles. Forms may be in either hardcopy or mechanized format.

a. NAVCOMPT Form 2276A, Order for Work and Service/Direct Citation (Figure 24). NAVCOMPT Form 2276A can be used for requesting work and/or services, contractual procurement, or local purchase of material or services at all activities listed in Figure 25. The Form will be used for either direct citation or reimbursable Project Orders or Work Requests. Note: Work Requests are for taskings that are to be funded and completed within the fiscal year whereas Project Orders may carry over from one fiscal year to the next.

b. NAVCOMPT Form 2276, Request For Contractual Procurement (Figure 26). NAVCOMPT Form 2276 may be used for requesting contractual procurement or local purchase of material or services, in support of Project Orders or Work Requests, from activities not listed in Figure 25.

c. NAVCOMPT Form 2275, Order for Work and Services (Figure 27). NAVCOMPT Form 2275 may also be used for requesting work and/or services from government activities not listed in Figure 25. Form 2275 will not be used for requesting local purchases, contractual procurement, or material from stock.

d. DD Form 1149, Requisition and Invoice/Shipping Document (Figure 28). DD Form 1149 may be used to request contractual repairs under existing BOAs.




| ORDER FOR WORK AND SERVICE/DIRECT CITATION – NAVCOMPT FORM 2276A (8-86) | | | | | | | | | | |
|---|---------------------|------------------------|---|-------------------------|---------------------------|---|----------------------|--|------------------------|--------------------|
| 1. THIS ORDER MUST BE ACCEPTED ON A REIMBURSABLE BASIS AND/OR DIRECT CITATION AND IS SUBJECT TO THE CONDITIONS LISTED ON THE REVERSE SIDE (CHECK APPLICABLE BOXES) WR PO DIRECTION | | | | | | | | | | 2. DOCUMENT NUMBER |
| 3. REFERENCE NUMBER | | 4. FUNDS EXPIRE ON | | 5. WORK COMPLETION DATE | | | 6. DATE PREPARED | | 7. AMENDMENT NO. | |
| 8. FROM | | | | | 9. FOR DETAILS CONTACT | | | | | |
| 10. TO UIC | | | | | | | 11. MAIL BILLINGS TO | | | |
| 12. ACCOUNTING DATA TO BE CITED ON RESULTING BILLINGS | | | | | | | | | | |
| A. ACRN | B. APPROPRIATION | C. SUB HEAD | D. OBJ CLASS | E. BU CONTROL | F. SA | G. AAA | H. TT | I. PAA | J. COST CODE | K. AMOUNT |
| | | | | | | | | | | |
| L. TOTAL THIS DOCUMENT | | | | | | | | | | |
| M. CUMULATIVE TOTAL | | | | | | | | | | |
| 13. ORDER SELECTION | | | | | | | | | | |
| 13A. THIS ORDER IS ISSUED AS A PROJECT ORDER AN ECONOMY ORDER AND IS TO BE ACCOMPLISHED ON A FIXED PRICE OR COST REIMBURSEMENT BASIS. WHEN THE FIRST BLOCK IS CHECKED, THE FOLLOWING ITEMS ON THE REVERSE SIDE APPLY: | | | | | | | | | | |
| 13B. DIRECT CITATION PROCUREMENT BY CONTRACT OF THE FOLLOWING ITEMS IS REQUESTED: THESE ITEMS ARE ARE NOT – INCLUDED | | | | | | | | | | |
| IN THE INTERSERVICE SUPPLY SUPPORT PROGRAM AND REQUIRED INTERSERVICE SCREENING HAS HAS NOT BEEN ACCOMPLISHED. | | | | | | | | | | |
| 13C. USE OF THE REVISED ACCEPTANCE PROCEDURE IS IS NOT AUTHORIZED. | | | | | | | | | | |
| 14. DESCRIPTION OF WORK TO BE PERFORMED AND OTHER INSTRUCTIONS | | | | | | | | | | |
| A. ACRN | B. ITEM NO. | C. QUANTITY | (ATTACH SEPARATE SHEET IF MORE SPACE IS REQUIRED) | | | | | | D. ESTIMATED AMOUNT | |
| | | | | | | | | | | |
| 15. PROVIDED THRU REIMBURSEMENT | | | 16. PROCURED BY DIRECT CITATION | | | 17. SUMMARY | | ESTIMATED AMOUNT | | |
| A. ACRN | B. ITEM NO. | C. ESTIMATED AMOUNT | A. ACRN | B. ITEM NO. | C. ESTIMATED AMOUNT |  A. TOTAL BLOCK 14D = B. TOTAL BLOCK 15C = C. TOTAL BLOCK 16C = D. BLOCK 15C + 16C = | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | CUM TOTAL TO DATE | | E. REIMBURSABLE  | | |
| | | | | | | | | F. DIRECT CITATION  | | |
| 18. I CERTIFY THAT THE FUNDS CITED ARE PROPERLY CHARGEABLE FOR THE ITEMS REQUESTED. | | | AUTHORIZING OFFICIAL (NAME, TITLE AND SIGNATURE) | | | | | | DATE | |
| 19. THIS REQUEST IS ACCEPTED AND THE ITEMS WILL BE PROVIDED IN ACCORDANCE HEREWITH. | | | ACCEPTING OFFICIAL (NAME, TITLE AND SIGNATURE) | | | | | | DATE | |

Figure 24 (Page 1 of 2)

CONDITIONS/INSTRUCTIONS GOVERNING THE USE OF THIS FORM

This form will only be used for requesting work and/or services, contractual procurement or local purchases of material or services. This form will not be used for requisitioning material from existing Government stocks. The purchase/procurement, or requisitioning from stock, of material incident to the performance of this order, however, is permissible. Note: Requests for standard and/or non-standard stock available within the U.S. Government will be accomplished through the use of the DOD Single Line Item Requisition System Documents (DD Form 1348 and/or 1348-6, as appropriate).

SUPPLEMENTARY ITEMS:

1. Written acceptance of this order is required and will be accomplished by completing Block 19 on one copy of this order and returning it to the requesting activity cited in Block 8. Acceptance must be on a reimbursable basis and/or direct citation only.
2. Amounts authorized by this document have been reserved and/or committed by the requiring activity. Those amounts identified in Block 15 will be obligated upon receipt of the acceptance copy of this document, and those amounts identified in Block 16 will be obligated upon receipt of contracts or purchase or delivery orders awarded.
3. Amounts authorized in Block 15 are not subject to 31 USC 1517, unless specifically indicated on the face of the document. Additional funds, if required, will be requested from the activity cited in Block 8. Approval of such requests will be accomplished by the requesting activity through the issuance of an amendment to this document, appropriately reflecting the amount of additional funds being provided. The total of Block 17F constitutes a 31 USC 1517 limitation when the purchasing office or contracting activity is a separate entity not under the immediate supervision of the commanding officer issuing the request.
4. The funds authorized by the document are available for obligation by the performing activity cited in Block 10 through the dates indicated in Block 4 or 5, as appropriate. Funds not actually obligated by the performing activity by that date will be returned to the requesting activity via Status of Reimbursable Orders or similar acceptable form.
5. Extension of the work completion date cited in Block 5 of this order, if required, must be requested in writing and is subject to the approval of the requesting activity cited in Block 8. Approval of such requests will be accomplished by the requesting activity through the issuance of an amendment to this document, citing the work completion date.
6. Those items identified in Block 15 as a Project Order, as indicated in Block 13A, are placed in accordance with 41 U.S. Code 23 and DOD Directive 7220.1 (Regulations Governing the Use of Project Orders). Performance of the work and/or services requested must be accomplished in accordance with these same statutes and regulations.
7. Billings will normally be submitted by the performing activity monthly unless specifically stated in Block 14.
8. Those items identified in Block 15 are placed pursuant to the Economy Act (31 U.S.C. 1535) and will be performed in accordance therewith.

Figure 24 (Page 2 of 2)
APPLICABLE ACTIVITIES FOR NAVCOMPT FORM 2276A

| <u>ACTIVITY NAME</u> | <u>UIC</u> |
|---|------------|
| AVIATION DEPOT, CHERRY POINT, NC | N65923 |
| AVIATION DEPOT, JACKSONVILLE, FL | N65886 |
| AVIATION DEPOT, NORTH ISLAND, SAN DIEGO, CA | N65888 |
| NAVAL SURFACE WARFARE CENTER CARDEROCK DIVISION, BETHESDA, MD | N00167 |
| NAVAL SURFACE WARFARE CENTER, COASTAL SYSTEMS STATION, DAHLGREN DIVISION, PANAMA CITY, FL | N61331 |
| NAVAL SURFACE WARFARE CENTER, CRANE DIVISION, CRANE, IN | N00164 |
| NAVAL SURFACE WARFARE CENTER DAHLGREN DIVISION, DAHLGREN, VA | N00178 |
| NAVAL SURFACE WARFARE CENTER, INDIAN HEAD DIVISION, INDIAN HEAD, MD | N00174 |
| MILITARY SEALIFT COMMAND, WASHINGTON, DC | N00033 |
| NAVAL AIR DEVELOPMENT CENTER, WARMINSTER, PA | N62269 |
| NAVAL AIR ENGINEERING CENTER, LAKEHURST, NJ | N68335 |
| NAVAL AIR PROPULSION CENTER, TRENTON, NJ | N62376 |
| NAVAL AIR TEST CENTER, PATUXENT RIVER, MD | N00421 |
| NAVAL AVIATION WARFARE CENTER, INDIANAPOLIS, IN | N00163 |
| NAVAL SPACE AND WARFARE SYSTEMS CENTER, SAN DIEGO, CA | N66001 |
| DEFENSE PRINTING SERVICE OFFICE, WASHINGTON, DC | N62401 |
| NAVAL RESEARCH LAB, WASHINGTON, D.C. | N00173 |
| NAVAL SURFACE WARFARE CENTER, CARDEROCK DIVISION, ANNAPOLIS, MD | N61533 |
| NAVAL UNDERSEA WARFARE CENTER DIVISION, KEYPORT, WA | N00253 |
| NAVAL UNDERSEA WARFARE CENTER DIVISION, NEWPORT, RI | N66604 |
| NAVAL WEAPONS CENTER, CHINA LAKE, CA | N60530 |
| NAVAL WEAPONS STATION, CHARLESTON, SC | N00193 |
| NAVAL WEAPONS STATION, CONCORD, CA | N60036 |
| NAVAL WEAPONS STATION EARLE, COLTS NECK, NJ | N60478 |
| NAVAL WEAPONS STATION, SEAL BEACH, CA | N60701 |
| NAVAL WEAPONS STATION, YORKTOWN, VA | N00109 |
| NORFOLK NAVAL SHIPYARD, PORTSMOUTH, VA | N00181 |
| PACIFIC MISSILE TEST CENTER, POINT MUGU, CA | N63126 |
| PEARL HARBOR NAVAL SHIPYARD, PEARL HARBOR, HI | N00311 |
| NAVAL SURFACE WARFARE CENTER, PORT HUENEME DIVISION, PORT HUENEME, CA | N42298 |
| PORTSMOUTH NAVAL SHIPYARD, PORTSMOUTH, NH | N00102 |
| PUGET SOUND NAVAL SHIPYARD, BREMERTON, WA | N00251 |

Figure 25

| REQUEST FOR CONTRACTUAL PROCUREMENT – NAVCOMPT FORM 2276 REV 8-81 | | | | | | | | | | |
|--|---------------------|--------------------|-----------------|--|----------|-------------------------|----------|------------------------|--------------------|------------------|
| 1. THIS REQUEST MUST BE ACCEPTED ON A DIRECT CITATION BASIS ONLY AND IS SUBJECT TO THE CONDITIONS LISTED ON THE REVERSE SIDE. | | | | | | | | | 2. DOCUMENT NUMBER | |
| 3. REFERENCE NUMBER | | 4. FUNDS EXPIRE ON | | 5. DMS RATING | | 6. PRIORITY | | 7. DATE REQUIRED | | 8. AMENDMENT NO. |
| 9. FROM | | | | | | 10. FOR DETAILS CONTACT | | | | |
| 11. TO UIC | | | | | | 11. MAIL INVOICES TO | | | | |
| 13. ACCOUNTING DATA TO BE CITED ON RESULTING CONTRACTS | | | | | | | | | | |
| A. ACRN | B. APPROPRIATION | C. SUB HEAD | D. OBJ CLASS | E. BU CONTROL | F. SA | G. AAA | H. TT | I. PAA | J. COST CODE | K. AMOUNT |
| | | | | | | | | | | |
| 14. AMOUNTS WILL NOT BE EXCEEDED IN THE OBLIGATION DOCUMENT WITHOUT PRIOR WRITTEN APPROVAL FROM THE ISSUER. | | | | | | | | L. TOTAL THIS DOCUMENT | | |
| | | | | | | | | M. CUMULATIVE TOTAL | | |
| 15. PROCUREMENT BY CONTRACT OF THE FOLLOWING ITEMS IS REQUESTED THESE ITEMS ARE ARE NOT INCLUDED IN THE INTERSERVICE SUPPLY SUPPORT PROGRAM AND REQUIRED INTERSERVICE SCREENING HAS HAS NOT BEEN ACCOMPLISHED. | | | | | | | | | | |
| DESCRIPTON: | | | | | | | | | | |
| 16. SEE ATTACHED PAGES FOR DELIVERY SCHEDULES, PRESERVATION AND PACKAGING INSTRUCTIONS, SHIPPING INSTRUCTIONS AND INSTRUCTIONS FOR DISTRIBUTION OF CONTRACTS AND RELATED DOCUMENTS. | | | | | | | | | | |
| 17. TRANSPORTATION ALLOTMENT. <i>(Used if FOB Contractor's plant)</i> | | | | | | | | | | |
| 18. I CERTIFY THAT THE FUNDS CITED ARE PROPERLY CHARGEABLE FOR ITEMS REQUESTED. | | | | AUTHORIZING OFFICIAL (NAME, TITLE AND SIGNATURE) | | | | | DATE | |
| 19. THIS ORDER IS ACCEPTED AND THE ITEMS WILL BE PROVIDED IN ACCORDANCE HEREWITH. | | | | ACCEPTING OFFICIAL (NAME, TITLE AND SIGNATURE) | | | | | DATE | |

Figure 26 (Page 1 of 2)

| | | | |
|--------------------------|-------------|---------------------------|-------------------------|
| CONTINUATION PAGE | DATE | 2. DOCUMENT NUMBER | 8. AMENDMENT NO. |
|--------------------------|-------------|---------------------------|-------------------------|

CONDITIONS/INSTRUCTIONS GOVERNING THE USE OF THIS FORM AND THE ACCEPTANCE OF THIS REQUEST

CONDITIONS/INSTRUCTIONS GOVERNING USE OF THIS FORM:

This form will only be used for requesting contractual procurement or local purchase of material or services. This form will not be used for requesting work and/or services or requisitioning material from existing government stocks.

Note: Requests for work and/or services will be accomplished through the use of Order for Work and Services, NAVCOMPT FORM 2275 (8-81).

Requests for standard and/or non-standard stock available within the U.S. Government will be accomplished through the use of the DOD Single Line Item Requisition System Documents (DD Form 1348 and/or 1348-6, as appropriate).

CONDITIONS/INSTRUCTIONS GOVERNING THE ACCEPTANCE OF THIS REQUEST:

1. Written acceptance of this order is required and will be accomplished by completing Block 19 on one copy of the request and returning it to the requesting activity cited in Block 9. Acceptance must be on a direct citation basis only.
2. Amounts authorized by this document have been reserved and/or committed by the requesting activity and will be obligated upon receipt of contracts or purchase or delivery orders awarded.
3. Amounts authorized by this document may not be exceeded. Additional funds, if required, will be requested from the activity cited in Block 9. Approval of such requests will be accomplished by the requesting activity through the issuance of an amendment to this document, appropriately reflecting the amount of additional funds provided. The grand total cited in Block M constitutes a 3679, R. S. limitation when the purchasing office or contracting activity is a separate entity not under the immediate supervision of the commanding officer issuing the request.
4. Resulting obligation documents must be executed by the activity cited in Block 11 by the date indicated in Block 4. Such documents must include the document number cited in Block 2.
5. A complete copy of each executed obligation document resulting from this request must be forwarded to the activity cited in Block 9.

Figure 26 (Page 2 of 2)

| ORDER FOR WORK AND SERVICE/DIRECT CITATION – NAVCOMPT FORM 2275 REV 2-81 | | | | | | | | | | |
|---|--------------------------|--------------------|--------------------|--|------------------------|-----------|------------------|----------------------|--------------------|--------------|
| 1. THIS REQUEST MUST BE ACCEPTED ON A REIMBURSABLE BASIS ONLY AND IS SUBJECT TO THE CONDITIONS LISTED ON THE REVERSE SIDE. | | | | | | | | | 2. DOCUMENT NUMBER | |
| 3. REFERENCE NUMBER | | 4. FUNDS EXPIRE ON | | 5. WORK COMPLETION DATE | | | 6. DATE PREPARED | | 7. AMENDMENT NO. | |
| 8. FROM | | | | | 9. FOR DETAILS CONTACT | | | | | |
| 10. TO UIC [] | | | | | | | | 11. MAIL BILLINGS TO | | |
| 12. ACCOUNTING DATA TO BE CITED ON RESULTING CONTRACTS | | | | | | | | | | |
| A. ACRN | B. APPROPRIA- TION | C. SUB HEAD | D. OBJ CLASS | E. BU CONTROL | F. SA | G. AAA | H. TT | I. PAA | J. COST CODE | K. AMOUNT |
| | | | | | | | | | | |
| L. TOTAL THIS DOCUMENT | | | | | | | | | | |
| M. CUMULATIVE TOTAL | | | | | | | | | | |
| 13. ORDER SELECTION | | | | | | | | | | |
| 13A. THIS ORDER IS ISSUED AS A PROJECT ORDER AN ECONOMY ORDER AND IS TO BE ACCOMPLISHED ON A FIXED PRICE OR COST REIMBURSEMENT BASIS. WHEN THE FIRST BLOCK IS CHECKED, THIS ORDER IS PLACED IN ACCORDANCE WITH THE PROVISIONS OF 41 U.S. CODE 23 AND DOD DIRECTIVE 7220.1. THE FOLLOWING SUPPLEMENTARY ITEMS ON THE REVERSE ALSO APPLY AND ARE AN INTEGRAL PART OF THIS ORDER: ITEMS ____ THROUGH ____ APPLY. | | | | | | | | | | |
| 14. DESCRIPTION OF WORK TO BE PERFORMED AND OTHER INSTRUCTIONS | | | | | | | | | | |
| | | | | | | | | | | |
| 15. I CERTIFY THAT THE FUNDS CITED ARE PROPERLY CHARGEABLE FOR THE WORK OR SERVICES REQUESTED. | | | | AUTHORIZING OFFICIAL (NAME, TITLE AND SIGNATURE) | | | | | DATE | |
| 16. THIS ORDER IS ACCEPTED AND THE WORK OR SERVICES WILL BE PROVIDED IN ACCORDANCE HEREWITH. | | | | ACCEPTING OFFICIAL (NAME, TITLE AND SIGNATURE) | | | | | DATE | |

Figure 27 (Page 1 of 2)

**CONDITIONS/INSTRUCTIONS GOVERNING THE USE OF THIS FORM AND SUPPLEMENTARY
ITEMS TO BE CONSIDERED AN INTEGRAL PART OF THIS ORDER**

CONDITIONS/INSTRUCTIONS GOVERNING USE OF THIS FORM:

This form will only be used for requesting work and/or services. This form will not be used for requesting local purchases, contractual procurement, or material from stock. The purchase/procurement, or requisitioning from stock, of material incident to the performance of this order, however, is permissible.

Note: Requests for the purchase or contractual procurement of material or services will be accomplished through the use of Request for Contractual Procurement, NAVCOMPT FORM 2276 (8-81).

Requests for standard and/or non-standard stock available within the U.S. Government will be accomplished through the use of the DOD Single Line Item Requisition System Documents (DD Form 1348 and/or 1348-6, as appropriate).

SUPPLEMENTARY ITEMS:

1. Written acceptance of this order is required and will be accomplished by completing Block 16 on one copy of this order and returning it to the requesting activity cited in Block 8. Acceptance must be on a reimbursable basis only.

2. Amounts authorized by this document have been reserved by the requesting activity and will be obligated upon receipt of the acceptance copy of this document.

3. Amounts authorized by this document may not be exceeded. Additional funds, if required, will be requested from the activity cited in Block 8. Approval of such requests will be accomplished by the requesting activity through the issuance of an amendment to this document, appropriately reflecting the amount of additional funds being provided.

4. The funds authorized by the document are available for obligation by the performing activity cited in Block 10 until the date indicated in Block 4, or Block 5, as appropriate. Funds not actually obligated by the performing activity by that date will be returned to the requesting activity via Status of Reimbursable Orders or similar acceptable form.

5. Extension of the work completion date cited in Block 5 of this order, if required, must be requested in writing and is subject to the approval of the requesting activity cited in Block 8. Approval of such requests will be accomplished by the requesting activity through the issuance of an amendment to this document, citing the work completion date.

6. This order is issued as a Project Order, as indicated in Block 13, and is placed in accordance with 41 U.S. Code 23 and DOD Directive 7220.1 (Regulations Governing the Use of Project Orders). Performance of the work and/or services required must be accomplished in accordance with these same statutes and regulations.

7. Billings will normally be submitted by the performing activity monthly unless specifically stated in Block 14.

8. This order is placed pursuant to the Economy Act (31 U.S.C. 686) and will be performed in accordance therewith.

9. Amounts authorized by this document ARE subject to Section 31 USC 1517 (Formerly 3679, R.S.)

10. Amounts authorized by this document ARE NOT subject to Section 31 USC 1517 (Formerly 3679, R.S.)

Figure 27 (Page 2 of 2)

| | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|------------------|----------|----------------|----------------|-------------|-------------|----------------|---|------------|-------------------|--------------------|---------------------------------|----------------|-------------------------------------|-----------------------|-----------|-------------|--------------------------------------|--|--|--|--|
| SHIPPING CONTAINER TALLY | | | | | | | | | | 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50 | | | | | | | | | | | | | | |
| REQUISITION AND INVOICE/SHIPPING DOCUMENT | | | | | | | | | | | | | | | | | | | | 90Form Approved OMB No. 0704-0246 | | | | |
| <p>The public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0246), Washington, DC 20503.</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. FROM: (Include ZIP Code) | | | | | | | | | | SHEET NO. | | NO. OF SHEETS | | 5. REQUISITION DATE | | | 6. REQUISITION NUMBER | | | | | | | |
| | | | | | | | | | | 7. DATE MATERIAL RETURNED (YYMMDD) | | | | | | 8. PRIORITY | | | | | | | | |
| 2. TO: (Include ZIP code) | | | | | | | | | | 9. AUTHORITY OR PURPOSE | | | | | | | | | | | | | | |
| | | | | | | | | | | 10. SIGNATURE | | | | | | 11a. VOUCHER NUMBER & DATE (YYMMDD) | | | | | | | | |
| 3. SHIP TO – MARK FOR | | | | | | | | | | 12. DATE SHIPPED (YYMMDD) | | | | | | b. | | | | | | | | |
| | | | | | | | | | | 13. MODE OFSHIPMENT | | | | | | 14. BILL OF LADING NUMBER | | | | | | | | |
| | | | | | | | | | | 15. AIR MOVEMENT DESIGNATOR OR PORT REFERENCE NO. | | | | | | | | | | | | | | |
| 4. APPROPRIATION SYMBOL AND SUBHEAD | | | | OBJ. CL. | | BUR. CONT. NO. | | SUBAL- LOT. | | AUTHORIZATION ACCT'G ACTIVITY | | TRANS TYPE | | PROPERTY ACCT'G ACTIVITY | | COUNTRY | | COST CODE | | AMOUNT | | | | |
| ITEM NO. (a) | FEDERAL STOCK NUMBER, DESCRIPTION, AND CODNG OF MATERIAL AND/OR SERVICES (b) | | | | | | | | UNIT ISSUE (c) | QUANTITY REQUESTED (d) | | SUPPLY ACTION (e) | TYPE CONTAINER (f) | CONTAINER NOS. (g) | UNIT PRICE (h) | TOTAL COST (i) | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. TRANSPORTATION VIA MATS OR MSTs CHARGEABLE TO | | | | | | | | | | 17. SPECIAL HANDLING | | | | | | | | | | | | | | |
| 18. O R E C A H P | ISSUED BY | | TOTAL CONTAINERS | | TYPE CONTAINER | | DESCRIPTION | | TOTAL WEIGHT | | TOTAL CUBE | | 19. R E C E I P | CONTAINER REC'D EXCEPT AS NOTED | | DATE (YYMMDD) | | BY | SHEET TOTAL | | | | | |
| | CHECKED BY | | | | | | | | | | | | | QTY REC'D EXCEPT AS NOTED | | DATE (YYMMDD) | | BY | GRAND TOTAL | | | | | |

| | | | | | | | | | | | | |
|----------------------|---|--|--|-------|--|--|--|--|--------|---------------|----|----------------------------|
| | PACKED BY | | | | | | | | POSTED | DATE (YYMMDD) | BY | 20. RECEIVER'S VOUCHER NO. |
| | | | | TOTAL | | | | | | | | |
| DD Form 1149, DEC 93 | 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100 | | | | | | | | | | | |

Figure 28

5.4 MATERIAL DISTRIBUTION

The goal of the Material Distribution System is to provide responsive and efficient support to the missions and weapon systems of customers. In executing supply adjustment actions, IMs of NAVSEA material are responsible for directing material shipments to support this goal within the dictums of the CSP Program as previously described in section 1.5. The following general tenets apply.

a. Material will be positioned on the coast nearest to the point of intended use.

b. Material will be positioned so as to be available within Uniform Material Movement and Issue Priority System (UMMIPS) time frames (see para 1.8.2); to preclude long distance or cross country shipment, cross hauling, or back hauling; and to minimize aggregate inventory holdings.

When initiating material acquisition or repair actions, IMs of NAVSEA material will consider the above factors in conjunction with CSP requirements to determine shipping and delivery guidelines.

5.5 MATERIAL REDISTRIBUTION

5.5.1 General

To initiate redistribution of material to repair activities, IMs may use appropriate Military Standard Requisition and Issue Procedures (MILSTRIP) Referral/Redistribution Orders. Not all situations will require specific MILSTRIP induction documents. If material turn-ins have already been directed to DOPs (i.e., when Stock Points and DOPs are collocated), authorization documents as described above will suffice. However when physical redistribution is required, IMs will use Referral/Redistribution orders to ship to other government activities and commercial contractors as described below. Prepositioned Material Receipt Cards (Document Identifier DWK) will also be used as required. Priorities assigned to retrograde movements can be as high as those reflected in the MRIL.

5.5.2 Referral Orders - Inventory Manager (General)

a. General: Referral orders may be forwarded from an Inventory Manager to an accountable stock point to move material to a repair site or to satisfy a customer's end-use requirement. The following DD Form 1348m format is used.

| <u>Data Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|---------------------|--------------------------|--|
| 1-3 | Document Identifier (DI) | Enter appropriate code from the A4 series. |

| <u>Data Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|---------------------|-------------------------|---|
| 4-6 | Routing Identifier (to) | Enter the Routing Identification Code (RIC) of the stock point receiving the transaction. |
| 7 | Media and Status | Enter the appropriate code from Appendix 16, SUP P-485, Vol. II. |
| 8-22 | Stock/Part Number | Enter stock/part number under which the material is held. |
| 23-24 | Unit of Issue | Enter the unit of issue of the item. |
| 25-29 | Quantity | Enter the quantity to be shipped preceding significant digits with zeros. |
| 30-43 | Document Number | Enter as follows: (30-35): <u>Service Requisitioner</u> . Enter the Unit Identification Code (UIC) of the activity for whom the referral order is being prepared. (36-39): <u>Julian Date</u> . Enter the julian date on which this order is prepared. (40): <u>Originator</u> . Enter V, X or Z, as appropriate, at the discretion of the Inventory Manager. (41-43): <u>Serial Number</u> . Enter the serial number of this order using internal NAVSEA serial assignment block. |
| 44 | Demand Code | Enter appropriate code from Appendix 8E, SUP P-485, Vol. II. |
| 45-50 | Supplementary Address | Enter as follows: a. If material is to be shipped to or billed to activity other than the requisitioner, enter the 6 digit UIC of that activity. b. If no other activity is involved in the ship to/bill to transaction, but one is involved for information or control purposes, enter the activity's 6 digit UIC. |

| <u>Data Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|---------------------|--------------------------|---|
| | | <p>c. If a nonsignificant control code is required, enter Y in dc 45 and any alpha/numeric character combination desired in dc 46-50.</p> <p>d. Otherwise leave blank.</p> |
| 51 | Signal Code | Enter appropriate code from Appendix 8(I), P-485, Vol. II, to reflect the "ship to/bill to" activities. |
| 52-53 | Fund Code | Enter appropriate fund code from Appendix 30, P-485, Vol. II. |
| 54-56 | Distribution | Enter as follows: (54): <u>Distribution Code</u> . Enter the appropriate code from Appendix 3, P-485, Vol. II; otherwise leave blank. (55-56): <u>COG Symbol</u> . Enter the appropriate dual COG symbol. |
| 57-59 | Project Code | Enter the appropriate project code from Appendix 6, P-485, Vol. II. |
| 60-61 | Priority | Enter the authorized priority. |
| 62-64 | Required Delivery Date | Enter date material required if other than UMMIPS time frame; otherwise leave blank. |
| 65-66 | Advice Status Code | Enter the appropriate code from Appendix 1, P-485, Vol. II; otherwise leave blank. |
| 67-69 | Date of Receipt of Order | Leave blank on submission. Processing points will enter date of receipt when received. |
| 70 | Purpose Code | Enter purpose code under which material is held. |
| 71 | Supply Condition Code | Enter condition code under which material is held. |

| <u>Data Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|---------------------|-----------------------|---|
| 72 | Management Code | Enter appropriate information code as follows: J - issue to reservation level is authorized, L - issue below reservation is authorized. |
| 73 | Material Control Code | Enter the material control code under which material is held. If undesignated, leave blank. |
| 74-76 | Routing Identifier | Enter routing identifier of initiating activity. |
| 77-80 | DLR Price Indicator | For 2F, 2J, and 2S COG items, leave blank. |

NOTE: When cancellation of a referral order is required, a cancellation transaction using DI AC6 will be prepared and transmitted to the activity holding the referral order. Appropriate supply status will be sent to the requisitioner and/or monitoring activity.

5.5.3 Redistribution Orders

a. General: When it becomes necessary to reposition system stocks from one reporting stock point to another to meet projected demands, IMs direct such movements through the issuance of a redistribution order (DI A2_ series) in the following DD Form 1348m format. Concurrently, a Due-in/Prepositioned Material Receipt notification (DI DF/DU). can be prepared and transmitted to the consignee.

| <u>Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|----------------|-----------------------|--|
| 1-3 | Document Identifier | Enter appropriate DI code in the A2 series. |
| 4-6 | Routing Identifier | Enter RIC of shipping stock point (consignor). |
| 7 | Media and Status Code | Enter Code 0. |
| 8-22 | Stock Number | Enter NSN of item to be shipped. |
| 23-24 | Unit of Issue | Enter unit of issue for NSN being shipped. |

| <u>Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|----------------|--------------------------|--|
| 25-29 | Quantity | Enter release quantity, preceding significant digits with zeros. |
| 30-35 | Requisitioner | Enter the UIC of the IM. |
| 36-39 | Julian Date | Enter year and julian day. |
| 40-43 | Serial Number | Enter appropriate NAVSEA serial number. |
| 44 | Suffix Code | Leave blank. |
| 45-50 | Supplementary Address | UIC of the consignee. |
| 51 | Signal Code | Enter Code J for consignment to Navy activities. Enter K for consignments to all other activities. |
| 52-53 | Fund Code | Enter appropriate fund code for transfer between supply officers (see Appendix 30, P-485 Vol. II). |
| 54 | Distribution Code | Enter applicable code from Appendix 3, P-485 Vol. II if required, otherwise leave blank. |
| 55-56 | COG Symbol | Enter dual COG symbol. |
| 57-59 | Project Code | Enter Project Code 770. |
| 60-61 | Priority | Enter appropriate priority. |
| 62-64 | Required Delivery Date | Leave blank. |
| 65-66 | Advice Code | Enter applicable code from Appendix 1, P-485 Vol. II if required, otherwise leave blank. |
| 67-69 | Date of Receipt of Order | Leave blank on submission. Processing points will enter date of receipt when received. |

| <u>Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|----------------|-----------------------|---|
| 70 | Ownership Code | Enter applicable code from Appendix 10 (N), P-485 Vol. II. |
| 71 | Supply Condition Code | Enter applicable condition code of material to be shipped from Appendix 10 (Q), P-485 Vol. II (separate card for each condition). |
| 72 | Management Code | Enter Management Code K. |
| 73 | Material Control Code | Enter applicable material code, or leave blank. |
| 74-76 | Routing Identifier | Enter RIC of initiating activity. |
| 77-80 | Blank | Leave blank. |

NOTE: When cancellation of a redistribution order is required, a transaction using DI AC6 will be prepared and transmitted to the activity holding the order. A copy of the Prepositioned Material Receipt notification, sent to the consignee when the redistribution order was originally created, will be prepared with an "X" overpunch in data column 25 and transmitted to the consignee.

5.5.4 Referral Orders - Inventory Manager (Shipment to Commercial Contractors)

a. General: This DD Form 1348m format is prescribed for IM prepared referral orders when material held by a stock reporting activity is to be shipped to a commercial contractor for repair. All referral orders for shipments to commercial contractors will be processed as "exception" data.

| <u>Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|----------------|-------------------------|---|
| 1-3 | Document Identifier | Enter A45 or A4E as appropriate. |
| 4-6 | Routing Identifier (to) | Enter routing identifier of the stock point making the issue. |
| 7 | Media and Status | Leave blank. |
| 8-22 | National Stock Number | Enter NSN of the item. |
| 23-24 | Unit of Issue | Enter unit of issue of the item. |

| <u>Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|----------------|-----------------------|--|
| 25-29 | Quantity | Enter the quantity to be shipped preceding significant digits by zeros. |
| 30-35 | Requisitioner | Enter the UIC of the IM directing the shipment. |
| 36-39 | Julian Date | Enter julian date of this action. |
| 40 | Originator | Enter V, X or Z as appropriate at discretion of the IM. |
| 41-43 | Serial Number | Enter the NAVSEA component serial number. |
| 44 | Demand Code | Enter Demand Code N. |
| 45-50 | Supplementary Address | If the contractor has a Navy UIC, enter that number. If none is assigned enter Q in data column (dc) 45 followed by applicable the Commercial and Government Entity (CAGE) Code in dc 46-50. |
| 51 | Signal Code | Enter the appropriate signal code. |
| 52-53 | Fund Code | Enter the appropriate code from Appendix 30 of P-485 Vol. II. |
| 54-56 | Distribution | Enter as follows: (54) <u>Distribution Code</u> Leave blank. (55-56) <u>COG Symbol</u> Enter the appropriate dual COG symbol. |
| 57-59 | Project Code | Enter the appropriate code from Appendix 6, P-485 Vol. II. |
| 60-61 | Priority | Enter the appropriate UMMIPS priority. |
| 62-64 | RDD | Enter the required delivery date if different from UMMIPS time frames; otherwise leave blank. |

| <u>Columns</u> | <u>Field Legend</u> | <u>Explanation and Instructions</u> |
|----------------|--------------------------|--|
| 65-66 | Advice/Status Code | Leave blank. |
| 67-69 | Date of Receipt of Order | Leave blank on submission. Processing points will enter date of receipt when received. |
| 70 | Purpose Code | Enter the appropriate purpose code. |
| 71 | Condition Code | Enter appropriate condition code. |
| 72 | Management Code | Enter Code J. |
| 73 | Material Control Code | Enter the material control code if assigned; otherwise leave blank. |
| 74-76 | Routing Identifier | Enter the RIC of initiating activity. |
| 77-80 | Blank | Leave blank. |
| L through V | Remarks | Enter contract number and accounting data in the clear. |

Figure 29 may be used to track repair progress via Transaction Item Reporting (TIR) throughout the refit cycle.

TIR REFERENCE CHART (REPAIR PROCESS)

| TYPE ACTION | TRANSACTION REPORT | | | |
|--|--------------------|-------------------------|-----|-------------------------|
| | D/I | <u>DECREASE</u> COND | D/I | <u>INCREASE</u> COND |
| <u>MATERIAL RECEIPT</u> | | | | |
| a. FROM TURN-INS | | | | |
| (1) DD 1348-1 D/I BC1 Material Turned In To Store (MTIS) | | | D6A | As App. |
| (2) DD 1348-1 D/I BC2 Other Supply Officer (OSO) | | | D6K | As App. |
| b. FROM COMMERCIAL REPAIR FACILITIES | | | D4M | As App. |
| <u>ISSUES</u> | | | | |
| a. TO COMMERCIAL REPAIR FACILITIES | D7M | As App. | | |
| b. TO OTHER NAVY ACTIVITIES | D7K | As App. | | |
| c. TO OTHER SERVICES | D7B | As App. | | |
| <u>REPAIR PROCESSING</u> | | | | |
| a. INDUCTION | D9C | As App. | D8C | M |
| b. RETURN | D9C | M | D8C | As App. |
| c. NOT REPAIRABLE | | | | |
| (1) To Defense Reutilization and Marketing Office (DRMO) | D9C | M | D8C | H |
| | D7J | H | | |
| (2) To Scrap | D9C | M | D8C | H |
| | D9Z | H | | |
| d. MODIFICATION | | | | |
| (1) Induct old NSN | D9C | As App. | D8C | M |
| (2) Re-identify | D7L | M | D6L | M |
| (3) Return new NSN | D9C | M | D8C | As App. |
| e. AWAITING PARTS (AWP) | | | | |
| (1) Into AWP Status | D9C | M | D8C | G |
| (2) Out of AWP Status | D9C | G | D8C | As App. |

Figure 29

5.6 UNIFORM MATERIAL MOVEMENT AND ISSUE PRIORITY SYSTEM (UMMIPS)

5.6.1 General

UMMIPS is used to ensure that material is provided to users in accordance with rules taking into account both military importance and urgency of need of the requiring activity. UMMIPS overall and storage site time standards, as promulgated in OPNAVINST 4614.1F (Uniform Material Movement and Issue Priority System), are depicted below.

5.6.1.1 UMMIPS Time Standards in Calendar Days

| | Priority | | | |
|---|--------------|--------------|--------------|--------------|
| | <u>01-03</u> | <u>04-08</u> | <u>09-15</u> | <u>09-15</u> |
| A. Requisition Submission | 1 | 1 | 2 | * |
| B. Passing Action | 1 | 1 | 2 | |
| C. Availability Determination | 1 | 1 | 3 | |
| D. Storage Site Processing | 1 | 2 | 8 | 23 |
| +E. Transportation Hold and Continental United States (CONUS) Intransit to CONUS Requisitioner, Canada, or to POE | 3 | 6 | 13 | 13 |
| +F. Oversea Shipment/Delivery: # | 4 | 4 | 38 | 23 |
| To Alaska, Hawaii, South America Caribbean, North Atlantic | | | | |
| To Northern Europe, Mediterranean or Africa | 4 | 4 | 43 | 28 |
| To Western Pacific | 5 | 5 | 53 | 38 |
| To Middle East (Persian Gulf, Red Sea) and Indian Ocean | 4 | 4 | 67 | 52 |
| G. Receipt Take up by Requisitioner | 1 | 1 | 3 | 3 |

NOTES:

(*) For use only when shipments are consolidated at origin into SEAVAN containers.

(+) Time Standards for Priority Designators 09-15 apply to E and F above when cargo is diverted to surface movement. High Priority requisitions will be diverted to surface movement only when: (1) a temporary, blanket authorization is granted by JCS or the cognizant CINC, (2) a specific authorization is provided by the requisitioner, or (3) the characteristics of the material preclude air movement.

(#) Includes POE/POD hold time, loading, transit, unloading, and delivery to consignee.

5.6.1.2 Availability Determination and Storage Site Processing Time Standards in Calendar Days

| | Priority | | | |
|---|--------------|--------------|--------------|-------------------|
| | <u>01-03</u> | <u>04-08</u> | <u>09-15</u> | <u>09-15</u> * |
| A. <u>ICP and Stock Point Action:</u> | | | | |
| a. Passing Action | 1 | 1 | 2 | |
| b. System Referral/ICP Availability Determination | 1 | 1 | 3 | |
| c. Stock Point/Storage Site Processing | 1 | 2 | 8 | 23 |
| B. <u>Stock Point Action Only:</u> | | | | |
| a. Stock Point Availability Determination | 1 | 1 | 3 | |
| b. Stock Point/Storage Site Processing | 1 | 2 | 8 | 23 |

NOTE:

(*) For use only when shipments are consolidated at origin into SEAVAN containers.

5.6.2 Policy

NAVSEA Headquarters and shore activities are assigned the Force/Activity Designators (F/ADs) IV and V, as listed in paragraph 1.8.3. These F/AD designations are generic activity assignments. Activities involved in work related to specific programs or projects may use the F/AD authorized for those programs or projects when appropriate. NAVSEA requires a continuing activity review of the application of UMMIPS including a review of F/AD assignments.

NAVSEA is authorized to temporarily assign up to a Force/Activity Designator (F/AD) III for specific programs or projects. Requests for assignment of F/AD III or F/AD IV will be submitted in accordance with OPNAVINST 4614.1F, and the instructions contained therein, to SEA 04L4 in the format of Figure 30.

Requests for the assignment of a temporary F/AD II will be submitted to SEA 04L4 for initial review and then to the Chief of Naval Operations (CNO) (OP 41) in the format of Figure 31.

From: (NAVSEA Code or Activity)
To: SEA 04L43, UMMIPS Administrator

Subj: REQUEST FOR FORCE/ACTIVITY DESIGNATOR (F/AD) III or IV
ASSIGNMENT

Ref: (a) OPNAVINST 4614.1F of 15 Apr 83

Encl: (1) F/AD III and IV Assignment Data Requirements

1. In accordance with reference (a), it is requested that a temporary assignment of (F/AD III or F/AD IV) be assigned to the (Project/Program Name) from (Date) to (Date).
 2. Point of contact is (Name, Code, Extension).
-

Note: F/AD III and IV Assignment Data Requirements to be included as Enclosure (1):

1. Background/Program Description, including unique material support requirements.
2. Need for F/AD III or IV assignment, include:
 - Major Program Milestones.
 - Past and/or foreseeable negative impact of not having F/AD III or IV assignment.
 - Specific examples of problems resulting from current lower F/AD assignment.
3. Major Commands/Offices involved.
4. Estimated projection of the total number of requisitions and purchase requests using F/AD III during the authorized period, include:
 - Estimated number of standard stock requisitions to be submitted.
 - Estimated number of purchase requests to be submitted.
 - Names of activities assigning UMMIPS priorities to requisitions and purchase requests.

Figure 30

From: Commander, Naval Sea Systems Command
To: Chief of Naval Operations (OP 41)

Subj: REQUEST FOR FORCE/ACTIVITY DESIGNATOR (F/AD) II ASSIGNMENT

Ref: (a) OPNAVINST 4614.1F of 15 Apr 83

Encl: (1) F/AD II Assignment Data Requirements

1. In accordance with reference (a), it is requested that a temporary F/AD II be assigned to the (Project/Program Name) from (Date) to (Date). This project/program is comparable to deployed units in its importance to DoD (Amplifying comments may be included). Information pertaining to this request is provided as enclosure (1).

2. The NAVSEA UMMIPS Administrator has reviewed this request for compliance with the procedures contained in reference (a).

FLAG OFFICER SIGNATURE

Note : F/AD II Assignment Data Requirements to be Included as Enclosure (1):

1. CNO Project Number (if assigned)
2. CNO Sponsor (if assigned): Name, Code, and Telephone Number
3. Project Funding: Fiscal Years, Appropriation, Amount
4. Key Project Milestones
5. Project Manager: Name, Code, and Extension
6. Rapid Development Capability Assigned: Yes or No? If no, why not?
7. DoD Master Urgency List Industrial Priority Designator (if assigned)
8. Consideration of F/AD III use: Why was F/AD III determined to be inadequate?
9. Material Requirements: % Standard Stock and % Nonstandard Stock
10. Volume of Requirements: Approximate number of NSN/Part No. requirements per year

Figure 31

5.6.3 Responsibilities

a. The Assistant Deputy Commander for Fleet Logistics Support (NAVSEA 04L) is assigned Command responsibility for UMMIPS and has designated the Outfitting and Material Support Division (SEA 04L4) as the action office.

b. Outfitting and Material Support Division (SEA 04L4):

(1) Reviews NAVSEA Headquarters, shore activities and programs requests for temporary F/AD II,III and IV assignments to ensure compliance with OPNAVINST 4614.1F.

(2) Reviews F/ADs assigned to NAVSEA activities and programs in accordance with the percentage limitations for priority 01-08 requisitions listed in OPNAVINST 4614.1F. An annual report of this review, including a list of activities and F/AD assignments, will be forwarded to CNO (OP 41) on 1 April of each year.

(3) Maintains a record of approved F/AD assignments for NAVSEA activities and programs.

(4) Reviews the statistical UMMIPS performance data to ensure NAVSEA activities are complying with UMMIPS policy.

(4) Maintains a record of approved F/AD assignments for all NAVSEA activities and programs.

(5) Reviews statistical UMMIPS performance data to ensure NAVSEA activities are complying with UMMIPS policy.